

Finance Committee  
Rock Island County Board  
August 12, 2011

The Finance Committee of the Rock Island County Board met on Friday, August 12, 2011 in the conference room of the County Board Office. Chairperson Phil Banaszek called the meeting to order at 1:00 PM.

Committee Members Present: Banaszek, Camlin, Jacobs, McColl, Perez, Rockwell and Sallows

Others Present: James E. Bohnsack, Larry Wilson, Dave VanLandegen, Captain Richard Fisher, Sheriff Jeff Boyd, Dino Leone, Jeff Stulir, Hillary Knott, John Brandmeyer, Donna Wilkerson, April Palmer, Meg Hoskins, Ben Ontiveros, Alfred Ramirez, Dan DePorter, Rebecca Bernard and Mark Senko

Motion: Mr. Jacobs moved, Mr. Perez seconded to approve the minutes of the July 15<sup>th</sup> meeting. Carried.

Greater Quad Cities Hispanic Chamber of Commerce

Mr. Ramirez advised that the three year old organization is rapidly growing with now 205 members. They are the only Hispanic Chamber in this area, from Nebraska to Chicago to Kansas City. Many businesses are calling to join the organization to do business with John Deere and Rock Island Arsenal as well as other companies. They have relationships with SCORE, and MetroLink and provide unique networking opportunities. They have not merged with other organizations because they offer a unique opportunity to connect individuals with businesses and labor organizations to provide a more diverse workforce. They are concerned with the minority dropout rate and the lack of skilled workforce. There is a 12% Latino population in Rock Island County, and that is growing. Mr. Ramirez asked the County to join as a member at either the \$10,000 or \$5,000 level. We are the only municipality that has not joined to date. They are flexible with the contribution level. Mr. Ontiveros owns Group O. They have recently added 500 new jobs. Mr. Rockwell added that Group O is a huge supporter and donator to Niabi Zoo. The GQCHCC will be invited to a budget hearing and to submit a proposal.

Request to Address the Committee

Marshall Douglas, Jr. and Sharon Hayes had requested to address the committee, however, they did not show up.

Motion: Mr. Rockwell moved, Mr. Jacobs seconded to add item #9 Delinquent Tax Resolution to the agenda. Carried.

#### Health Insurance Annual Report

Ms. Hoskins presented the annual report which requested a 3% increase in the employer/employee premiums effective January 1, 2012. Goals and benchmarking of the group also were provided. Chairman Bohnsack commented that the Insurance Committee is doing a great job at keeping our rates low.

Motion: Mr. Rockwell moved, Mr. Jacobs seconded to approve the report.  
Carried.

#### Request to Hire Replacement Administrative Secretary

Mr. VanLandegen presented a request to hire a replacement Administrative Secretary for the Court Services Department at \$13.52 per hour. (Record)

Motion: Mr. Peres moved, Mr. Camlin seconded to approve the request to hire. Carried.

#### Vacation Carry Over

From the Health & Human Services Committee, a request to roll over 80 hours of vacation for Trudy Whittington was reviewed. (Record) She is requesting to roll 80 hours until 12-31-11.

Motion: Mr. Jacobs moved, Mr. McColl seconded to approve the request.  
Carried.

#### Emergency Repair – Radio Dispatch Center

Included in the packet was a request for an appropriation for an emergency repair to the Radio Dispatch Center totaling \$17,697 through RACOM due to a lightning strike. (Record)

Motion: Mr. Rockwell moved, Mr. McColl seconded to approve the repair.  
Carried

#### UPS Back-Up

Included in the packet was a request for an appropriation for an UPS Back-Up for the Justice Center at \$10,254 . This is to replace the 10 year old system that is currently on bypass. (Record)

Motion: Mr. Camlin moved, Mr. Perez seconded to approve the appropriation. Carried.

#### Emergency Appropriation Committee

Due to three payrolls and slow state reimbursement payments, Hope Creek Care borrowed \$290,000 to meet their payroll last week.

### Actuarial Report

Included in the packet was a proposal to update the GASB 34 required actuarial report which looks at the costs of retirees into the future. (Record) Our vendor, Tim Sharpe, has bid \$250 for the updated report.

Motion: Mr. Rockwell moved, Mr. Jacobs seconded to approve the actuarial report. Carried.

### Request to Hire Replacement Legal Assistant

Mr. Senko and Ms. Bernard appeared before the Committee to request permission to hire a replacement Legal Assistant for the Civil Division with a starting salary of \$13.52 to \$18.36 depending on qualifications. The current staff person in this position will be moving to the vacancy in the Juvenile Division. The Civil Division position is non-union, non-General Fund. Chairperson Banaszek stated that the request should be for the Juvenile Legal Assistant as that request was tabled last month. The Civil Division Legal Assistant is a non-general fund, non-union position and has different requirements. (Record)

Motion: Mr. Rockwell moved, Mr. Perez seconded to approve the hiring of a Juvenile Division Legal Assistant. Carried.

### Freedom of Information Act

Monthly reports were included in the packet for review. (Record)

### Sheriff Response regarding Animal Control Staffing

Included in the packet was a letter from the Sheriff's Office outlining costs to hire designated transport deputies for trustees to the Shelter. (Record)

Motion: Mr. Jacobs moved, Mr. Perez seconded to approve transfers of appropriations in 7 funds. Carried.

Motion: Mr. Jacobs moved, Mr. Perez seconded to approve the resolution for reductions in the General Fund. Carried.

Motion: Mr. Rockwell moved, Mr. Camlin seconded to approve the delinquent tax resolution. Carried.

Motion: Mr. Rockwell moved, Mr. Jacobs seconded to approve the Treasurer's Disbursements totaling \$1,148,834.09. Carried.

Mr. McColl commented that he'd like to see all claims provide more details in the description instead of "miscellaneous".

Motion: Mr. Jacobs moved, Mr. Perez seconded to approve the claims of \$1,449,232.74 plus late claims of \$64,520.76 for a total of \$1,513,753.50. Carried.

Motion: Mr. Jacobs moved, Mr. Rockwell seconded to approve the 8 new money resolutions which included 2 for Hope Creek Care, 4 for General Fund and one each for Court Automation and Court Document. Carried.

#### Chief County Assessment Office

Mr. Wilson presented the routine monthly report. (Record) He plans to publish assessments on October 1<sup>st</sup>.

Motion: Mr. McColl moved, Mr. Camlin seconded to approve the report. Carried.

#### Board of Review

Mr. DePorter advised that a replacement member has been qualified and will be appointed at the September meeting. The individual is a residential and commercial appraiser.

Motion: Mr. Camlin moved, Mr. Jacobs seconded to approve the report. Carried.

#### Purchasing

Ms. Wilkerson presented her routine monthly report. (Record)

Motion: Mr. Camlin moved, Mr. Rockwell seconded to approve the report. Carried.

#### Treasurer

Ms. Ewert presented the routine monthly report. (Record) Interest received is at just 0.50% which is way down from last year due to the interest rate drop and lower funds available in the accounts. The Supplemental Sales Tax is at \$3,223,893.72 with one month left in the collection cycle. The second installment of taxes was just due and the distribution is anticipated August 23<sup>rd</sup>. A special distribution was just held for a Village of Milan TIF Surplus. Some Hope Creek Care vendor checks will be held until sufficient funds are available. One of those to be held is that of our management consultant, MPA.

Motion: Mr. Camlin moved, Mr. Jacobs seconded to approve the report. Carried.

#### Auditor

Ms. Palmer presented the monthly reports. (Record) Cash balances are down in the General Fund and others. State payment listing was provided and

indicated that no reimbursement has been received for Probation Officer Pre-Trial since January. Meetings with various credit card companies have been held and a recommendation will be presented next month.

Motion: Mr. McColl moved, Mr. Jacobs seconded to approve the report.  
Carried.

#### Other

Sheriff Boyd addressed the committee regarding a request to replace a correctional officer which had been tabled until the end of the fiscal year. He advised that AFSCME Staff Representative Dino Leone recently toured the jail and wanted to address some issues. Mr. Leone stated that the jail is currently short staffed by 5 Correctional Officers. He spoke of a recent altercation between an inmate and correctional officer that could have been much worse if appropriate staff levels hadn't been maintained. He feels there is a critical need to bring on two more correctional officers. Sheriff Boyd agreed that there is a need on third shift for additional manpower. There are currently 220 inmates and 61 budgeted correctional officer positions with 3 vacant. The committee requested a correctional officer head count per shift and mandatory staffing level report. Also, they would like to know the number of available staff versus those on the payroll.

Motion: Mr. McColl moved, Mr. Perez seconded to approve the per diem/mileage report. Carried.

There being nothing further to discuss, the meeting was adjourned at 2:14 PM.

Shelly Chapman

*Minutes completed 08-15-11 at 957 AM.*