

Finance Committee
Rock Island County Board
February 15, 2008

The Finance Committee of the Rock Island County Board met on Friday; February 15, 2008 in the conference room of the County Board Office. Chairperson Tom Rockwell called the meeting to order at 3:00 PM.

Committee Members Present: Rockwell, Banaszek, Dueysen, Harmon, Malvik, Mayberry and Moreno

Others Present: James E. Bohnsack, Larry Wilson, Joan Russell, Diana Robinson, Mike Miller, Jeff Terronez, Donna Wilkerson, Linda Billingsley, Sue Alberts and Mindi Nelson

Motion: Mr. Malvik moved, Mr. Dueysen seconded to approve the minutes of the January 11th meeting. Carried.

Management Audit

Chairperson Rockwell advised that he is still looking into a management audit of the practices at Oak Glen Home at this time. He has received proposals from two firms and the cost is estimated at \$25,000 to \$30,000. Both have track records to indicate increased revenue after their audits. Chairperson Rockwell states that many times it comes down to patient classifications in order to get the greatest reimbursement from the State. He anticipated presenting the information in April for further action. A sub-committee consisting of 2 members from the Finance, Human Resources and Health & Human Services Committee will be formed to review the proposals.

Metropolitan Housing Authority Audit

Included in the packet was the annual report from the Housing Authority.
(Record)

Motion: Mr. Banaszek moved, Ms. Harmon seconded to place the audit on file.

Peer Review from McGladrey

Included in the packet was the peer review report from McGladrey. (Record)

Motion: Mr. Banaszek moved, Mr. Malvik seconded to place the report on file. Carried.

New money resolutions

Just five departments needed new money this month. They included County Clerk which was grant revenue; Sheriff Department which also was grant revenue; General County to appropriate funds to complete the NWS upgrade, COB Maintenance to move the funds from last FY to this FY for carpeting; and Health Department. (Record)

Motion: Mr. Banaszek moved, Mr. Moreno seconded to approve the new money resolutions. Carried.

Mr. Malvik asked how the NWS upgrade was going. Ms. Billingsley stated there is a problem with the signing of checks, but they are working on a solution.

From Other Committees:

From Human Resources:

1. Animal Control - request to appropriate \$5,830 in revenue and expense to pay for a new part time volunteer coordinator position

Motion: Mr. Malvik moved, Mr. Moreno seconded to approve the appropriation as presented. Carried.

2. Information Systems/Sheriff - request to appropriate \$26,655 in salary and benefits to pay for a new Communications/IT Specialist

Motion: Mr. Malvik moved, Mr. Mayberry seconded to approve the appropriation as presented. Carried.

3. State's Attorney - request to appropriate \$11,689 plus FICA to pay for a Temporary Assistant State's Attorney to cover while someone is on an extended medical leave. This is for the period of March 1 to July 31 and the rate is 65% of a new starting ASA or \$1,079 every two weeks. This will be a temporary employee, not a contractual position as presented in HR Committee. The resolution presented will be amended from line 63100 to line 41100 and another resolution

will need to be prepared for the FICA costs.

Motion: Mr. Malvik moved, Mr. Moreno seconded to approve the appropriation as amended. Carried.

Chief County Assessment Officer

Mr. Wilson presented the routine monthly report. (Record)

Motion: Mr. Moreno moved, Mr. Dueysen seconded to approve the report. Carried.

Board of Review

Ms. Russell presented the annual report of reductions. The report did not include the instant assessments that were added to the rolls. (Record)

Motion: Mr. Mayberry moved, Mr. Dueysen seconded to approve the report. Carried.

Purchasing

Ms. Wilkerson presented the routine monthly report. (Record) Next month she will give a full report on Joint Purchasing activities. She presented two bids for consideration:

Taxbills - Eagle Printing \$7,000

Motion: Mr. Dueysen moved, Ms. Harmon seconded to approve the low bid for taxbills. Carried.

Envelopes - JP Gasway \$1,991.50

Motion: Mr. Moreno moved, Mr. Malvik seconded to approve the low bid for envelopes. Carried.

Treasurer

Ms. Alberts presented the routine monthly report. (Record) She advised that we have not received auto rental tax proceeds for the month.

Motion: Mr. Moreno moved, Ms. Harmon seconded to approve the report. Carried.

Auditor

Ms. Robinson presented the routine monthly report. (Record) She advised that the General Fund FYE balance will be \$10 million. This can be attributed to increased fees in various lines. She distributed a budget performance report for the last fiscal year and reported our original budget at over \$22 million and spending at over \$23 million; or a difference of approximately \$222,000.

Motion: Mr. Banaszek moved, Mr. Malvik seconded to approve the report. Carried.

Motion: Mr. Banaszek moved, Mr. Dueysen seconded to approve the per diem/mileage report. Carried.

Motion: Mr. Malvik moved, Ms. Harmon seconded to approve the transfers of appropriations from 3 funds. Carried.

Motion: Mr. Malvik moved, Mr. Dueysen seconded to approve the resolutions. Carried.

Motion: Ms. Harmon moved, Mr. Moreno seconded to approve the Treasurer's Disbursements totaling \$3,105,371.46. Carried.

Motion: Mr. Banaszek moved, Mr. Malvik seconded to approve the claims of \$2,223,094.92 plus late claims of \$178,385.56 for a total of \$2,401,480.48. Carried.

Chairperson Rockwell questioned the late claims procedure as he noticed a claim from November. Late claims are suppose to be those last minute bills that you get in and want to be paid with the regular claims cycle.

Motion: Mr. Banaszek moved, Mr. Malvik seconded to go into closed session as per 5 ILCS 120/2(c)(11). Carried with a roll call vote.

Closed Session began at 3:32 PM.

Motion: Mr. Moreno moved, Mr. Dueysen seconded to return to open session at 3:56 PM. Carried.

Motion: Mr. Malvik moved, Mr. Dueysen seconded to grant settlement

authority to the State's Attorney in the amount decided in closed session. Carried.

There being nothing further to discuss, the meeting was adjourned at 3:57 PM.

Shelly Chapman